

PATIENT INFORMATION

PATIENT

Name _____
 Address _____ Last _____ First _____ Apt. # _____
 City _____ Zip _____
 How long at this address? _____
 Phone () _____ Cell Phone _____ Pager () _____
 E-mail _____
 Social Security # _____ DL# _____
 Age _____ Birthdate _____

RESPONSIBLE PARTY (If same as above, please skip)

Name _____
 Address _____ Last _____ First _____ Apt. # _____
 City _____ Zip _____
 How long at this address? _____
 Phone () _____
 Social Security # _____
 Relationship to Patient _____
 Age _____ Birthdate _____

EMPLOYMENT

Occupation _____
 Employer _____
 How long? _____
 Business Address _____
 City _____ Zip _____
 Business Phone () _____ Ext. # _____
 Verified By _____ Date _____
(Office use only)

REFERENCES

Name _____
 Address _____ Last _____ First _____
 City _____ Zip _____
 Phone () _____
 Name _____
 Address _____ Last _____ First _____
 City _____ Zip _____
 Phone () _____
 Spouses Name _____
 Spouses Work # () _____ Last _____ First _____

PERSON TO CONTACT FOR EMERGENCY:

_____ Last _____ First _____

Address
 City _____ Zip _____ Tel # () _____
 Physician Name _____ Tel # () _____

GETTING TO KNOW YOU

Are there other members of your household who are not patients at our office
 YES ___ NO ___ Please list names & relationship (son, daughter, husband) below:
 1: _____ 2: _____
 3: _____ 4: _____
 How did you hear of us? _____

 Are you or anyone in your family a Union member? ___ YES ___ NO
 If yes, specify Union/Local: _____
 I want information in Spanish: ___ YES ___ NO

REFERENCES

Primary Insurance Company
 Name _____
 Address _____
 City, Zip _____
 Insurance Co. Phone # _____
 Employer _____
 Union/Local _____ Group # _____
 Insured's Name _____
 Insured's Soc. Sec. # _____ Birthdate _____

INSURANCE

Secondary Insurance Company
 Name _____
 Address _____
 City, Zip _____
 Insurance Co. Phone # _____
 Employer _____
 Union/Local _____ Group # _____
 Insured's Name _____
 Insured's Soc. Sec. # _____ Birthdate _____

MANAGED CARE PLAN (HMO)

Plan Name _____ Group # _____ Plan # _____
 Employer _____
 Insured's Name _____
 Soc. Sec. # _____

- I hereby certify that the above information is accurate and will be relied upon for granting credit and providing dental services. I understand that I am financially responsible for the charges not covered by or paid for by my insurance for whatever reason.
- By signing below, I understand that you may verify and exchange information on me and any additional applicants, including requiring reports from credit reporting agencies.
- I hereby authorize payment directly to the dentist of the group insurance benefits otherwise payable to me. I understand that I am financially responsible for any charges not covered by the authorization. I authorize release of any information relating to any dental claim or claims.
- I understand that Bright Now! Dental provides business support services to independent dentists and recognize that this dental practice is owned and operated by an independent dentist. I acknowledge that each dentist is individually responsible for the dental care provided to me and no other dentist nor Bright Now! Dental is responsible for my dental treatment.

Signature of responsible party or patient
 (Parent if patient is a minor)

Date

HOW DID YOU HEAR ABOUT US?

- | | | |
|---|---------------------------------------|---|
| <input type="checkbox"/> Walk-in / Drive by | <input type="checkbox"/> Sign/Banner | <input type="checkbox"/> Others _____ |
| <input type="checkbox"/> Insurance Company | <input type="checkbox"/> Yellow Pages | <input type="checkbox"/> Doctor's Referral Who? _____ |
| <input type="checkbox"/> Newspaper Ads | <input type="checkbox"/> Flyer | <input type="checkbox"/> Friend/Family Referral, Who? _____* |
| <input type="checkbox"/> Magazine Ads | <input type="checkbox"/> Website | <i>* your family or friend will receive free gifts from us!</i> |

“What was it about the advertisement that caught your attention?” _____

Are you a student? Full Time* Part Time* No *Please provide a copy of your student ID

Would you like to receive a postcard reminding you of the 6-month exam and cleaning? YES NO

Please provide your email address so we can send you reminder of your appointment _____

NOTICE OF PRIVACY PRACTICES

We recognize that patients have the Right of Privacy concerning their personal health information. We make every effort to protect and preserve patient records in a manner that secures this information. By signing the acknowledgement below, you are confirming that you have received and read our Privacy Practices. If, for any reason, you would like to have your record transferred, there will be duplication fees of \$25 dollars. I also give doctor the permission to take X-rays and perform an examination for me. I will inform the doctor, if for any reason, I can not take X-rays (e.g. Pregnancy)

X _____
Signature of Patient / Responsible Party

X _____
Date

PERMISSION FOR X-RAYS

I am not pregnant or possibly be pregnant. I gave A Tender Dental Care permission to take all the necessary x-Rays.

X _____
Signature of Patient / Responsible Party

X _____
Date

OUR POLICY OF CARE AND PAYMENT

Our practice is committed to provide highest quality dental care. Payment is due at the time of treatment.

As courtesy to our patients, we submit dental claims to your insurance company for payment. Patient's insurance coverage is a contract between patient's employer and the insurance company. Not all services are a covered benefit. Some insurance companies arbitrarily select certain procedures they will not cover. We must emphasize that as dental care providers, our relationship is with you, and not your insurance company. We ask that each patient pay their deductible and their estimated portion of the charges at the time of services. If, for any reason, your insurance company does not pay the estimated amount within 60 days, it becomes your financial responsibility.

Our practice is committed in providing the best treatment possible for our patients and we charge what is Usual and Customary Rates for our area. You are responsible for paying the bill in full regardless of the insurance company's determination of usual and customary rates. In effort to maintain our excellent service, a \$55.00 charge will be made for missed appointments that are not cancelled or rescheduled 24 hours prior to the scheduled appointment time. Please indicate below the form of payment you choose to settle your account:

- Cash
- Visa or Master Card
- CareCredit Payment Plan (Subject to credit approval, available to uninsured patient only)

I have read, understand, and agree to the above Financial Policy regarding my payment and insurance obligations. I will notify A+ Tender Dental Care if any changes in insurance, address, or phone number occur.

X _____
Signature of Patient/Responsible Party

X _____
Date